

MINUTES
SMITHS GROVE CITY SPECIAL CALLED MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY, SEPTEMBER 16, 2025, 6:00pm

Mayor Stiffey called the meeting to order at 6:07 pm.

Members Present: Mayor Stiffey, Commissioner Eric Schroader, Commissioner Jennifer Cartwright, Commission Patrick Young, Commissioner Bob Buehl, City Clerk Alice Elkins

Absent: none

Guests: Debbie Joyner & Debbie Richey

Invocation was given by Commissioner Schroader

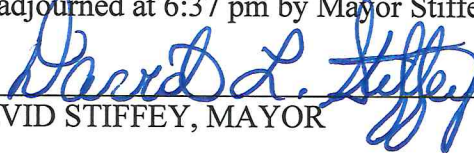
All present recited the Pledge of Allegiance to the Flag.

Mayor Stiffey called the meeting to order to approve the hire of Jessica Hay as the new city clerk. He went on to explain that the interviews were conducted by Alice Elkins, Debbie Joyner, Debbie Richey. They forwarded the recommendation to the mayor of Mrs. Hay being the most qualified applicant. Mayor Stiffey met with Mrs. Hay and with her job experience, the mayor feels like she is qualified and will be an asset to the city. The mayor deferred to Debbie Joyner and Debbie Richey to add any details or answer any questions of the recommendation. The mayor offered Mrs. Hay \$25/hour and 40 hours a week, which she has accepted. The mayor mentioned that at this time, Mrs. Hay does not need health insurance, but details can be revisited if the need for insurance arises.

A motion was made by Commissioner Cartwright to hire Jessica Hay as city clerk beginning September 22, 2025, at the rate of \$25 per hour for 40 hours per week. Commissioner Schroader seconded the motion. The motion passed with a vote of 5-0.

The meeting was adjourned at 6:37 pm by Mayor Stiffey.

APPROVED



DAVID STIFFEY, MAYOR

ATTEST



ALICE ELKINS, CITY CLERK

DATE



Minutes were prepared by Alice Elkins, City Clerk