

**MINUTES**  
**SMITHS GROVE CITY COMMISSION REGULAR MEETING**  
**SMITHS GROVE MUNICIPAL BUILDING**  
**MONDAY, AUGUST 26, 2024, 7:00pm**

Mayor Stiffey called the meeting to order at 7:01 pm

Members Present: Mayor David Stiffey, Commissioner Maurice (Buddy) Marr, Commissioner Jennifer Cartwright, Commissioner Eric Schroader, Commissioner Bob Buehl, City Attorney Hamp Moore, Police Chief Jason Franks, Assistant City Clerk Debbie Joyner

Members Absent: None

Invocation was given by Alice Elkins, City Clerk

All present recited the Pledge of Allegiance to the Flag

**READING AND APPROVAL OF MINUTES**

Mayor Stiffey asked the Commissioners if there were any corrections or additions to the Regular Meeting Minutes of July 22, 2024. With no changes, the minutes were approved unanimously.

**REPORTS**

**Treasurers Report – July 2024**

A motion was made by Commissioner Buehl to accept the Treasurers Report as read and was seconded by Commissioner Schroader. The Treasurer's Report was approved by 5-0 vote.

**Administrative Report-**

Mayor Stiffey introduced Alice Elkins, City Clerk, who was sworn in today for her probationary period which will eventually be a full-time position. A motion was made by Mayor Stiffey to approve the hire of Alice Elkins and was seconded by Commissioner Schroader. The motion was approved by 5-0 vote.

**Public Works Report**

Commissioner Marr reported that recent paving of streets looks good. Commissioner Marr reported that he contacted Storm Water Management regarding a grate in The Meadows subdivision that needed repair and that has been completed. Commissioner Marr stated that there is a cave-in next to the street located at West Third Street between North Main and Cave Streets that needs to be addressed.

**Police, Public Safety, Health and Welfare Report**

Commissioner Schroader reported that a gentleman came to his house and bragged on Chief Franks and Sgt. Bessette for their handling of a matter for him. Chief Franks said the Police department has completed necessary medical training. Commissioner Marr inquired about the car rider line at NWES and Chief Franks reported all is going well.

**Cemetery Report**

Commissioner Buehl reported he had checked the chapel and will check for roof leaks after we have rain. Commissioner Buehl also reported the grass looks fine. Mayor Stiffey reported that for the first time this season, Brian Gaul will not be mowing due to lack of rain. Commissioner Marr said he received a compliment on the upkeep of the cemetery grounds.

**Code Enforcement Report**

Commissioner Cartwright stated that the property at 121 Sunset Avenue has been cleaned up and the owner is compliant with City ordinance. Chief Franks will notify the property owner that due to compliance the fines will be suspended with a probation period of two years if there are no other issues. A motion was made by Commissioner Cartwright to approve the suspension of fines with a probationary period of two years and was seconded by Commissioner Buehl. The motion was approved by 5-0 vote. Commissioner Marr asked Attorney Moore if there was an update on the property located at 515 Main Street. Attorney Moore stated that the property owner has hired their own surveyor, and he fully expects the results of their survey to match the one done by City-County Planning Commission. Attorney Moore also stated this issue will be on the September agenda of the City-County Planning Commission meeting.

**NO COMMITTEE REPORTS**

**OLD BUSINESS**

- 1. Mayor Stiffey stated the final cost for Police security improvements from Stewart-Richey Construction in the amount of \$5,587.50. Commissioner Schroader made the motion to approve the invoice and Commissioner Marr seconded the motion. The Commission voted to approve the payment by 5-0.

**NEW BUSINESS**

- 1 First Reading of Ordinance 2024-002- an ordinance assessing and levying the 2024 annual property tax on real property and tangible personal property within the city of Smiths Grove, Kentucky. Commissioner Marr made the motion to approve the ordinance and Commissioner Cartwright seconded the motion. The Commission voted to approve the motion by 5-0.
- 2 First Reading of Ordinance 2024 -003- an ordinance assessing and levying the 2024-2025 annual property tax on motor vehicles and watercraft having a situs in the city of Smiths Grove, Kentucky. Commissioner Schroader made the motion to approve the ordinance and Commissioner Buehl seconded the motion. The Commission voted to approve the motion by 5-0.

With there being no further business to discuss the meeting was adjourned at 7:40 pm by Mayor Stiffey.

APPROVED David L. Stiffey  
DAVID L. STIFFEY, MAYOR

ATTEST Debbie Joyner  
DEBBIE JOYNER, ASSISTANT CITY CLERK

DATE Sept. 25 - 2024  
Minutes were prepared by Debbie Joyner, Assistant City Clerk