

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY, AUGUST 27, 2018 7:00 PM

Members Present: Mayor Stiffey, Commissioner Martha Stiffey, Commissioner Bob Smith, Commissioner Gary Vincent, City Attorney Frank Hampton Moore

Absent: Commissioner Bob Buehl

Mayor Stiffey called the meeting to order at 6:59 pm
Invocation was given by Bro. Casey Mathias
All present recited the Pledge of Allegiance

Mayor Stiffey welcomed all in attendance including the SCRTC representatives, Jeff Eaton, Kyle Jones and Attorney Harold Richardson and McKinze Willard from Hospice of Southern Kentucky.

In consideration of the guests' time schedule, the normal Agenda order was deferred to allow the guests to speak first. Jessie Varner introduced his guest, McKinze Willard who presented a brief overview of the services offered by Hospice of Southern Kentucky. She encouraged the audience to seek out assistance early for the services provided in the physical, emotional and spiritual care needs of family or others and left information brochures for the public.

COMMITTEE REPORTS

Aging Committee

Jessie Varner attended the August 15th Aging Committee Meeting at the BRADD location, where officers were installed for the 2019- 2020 timeframe. Mr. Varner is the Second Chair for the Committee during his term as City of Smiths Grove's representative. The Aging Committee is currently taking donations of personal items for seniors through the Office of the Warren County Clerk and BRADD. The next meeting of the Aging Committee is November 14, 2018.

Old Business

The Mayor introduced Ben Peterson, City/County Planning and Rezoning Director to discuss the current progress on the SCRTC utility building. Mr. Peterson stated that no rezoning was required for the building and that the next step would be application for building permit from Warren County. SCRTC's Attorney representative, Mr. Bobby Richardson addressed the group to state that the South Central Rural Telecommunications co-op is planning to purchase land currently owned by Tim Minton for the utility services building located on alley of Rumsey Street. SCRTC would access the area from the public alley and there would not be a fence around the building.

There was discussion about the building site property from both Gary Vincent, who expressed his disapproval to the “inconvenience” of the building and the property seller, Tim Minton. Attorney Hamp Moore addressed questions about the SCRTC building/property expectations to Attorney Richardson regarding the following;

- Will there be a fence around the property (Com. Smith)?
 - (Richardson) No, there will not be a fence.
- Would there be any parking of vehicles at the location –
 - (Richardson) No vehicles will be left on premises. Later in the discussion Jeff Eaton added that if two different service operators were working together on an issue they may leave one vehicle there while completing an hour or short timeframe project. Vehicles would not be left overnight.
- Would there be any lighting on the property?
 - (Richardson) Only on the building over the door
- Will SCRTC be responsible for the mowing?
 - (Richardson) Yes, SCRTC will use their normal mowing vendor for property upkeep
- Will there be any signage on the property?
 - (Richardson) Only for SCRTC designation of the building but nothing that would be directed to the public, no marquee or large signage.

Questions from the community members about the appearance of the building were addressed by Jeff Eaton and pictures of the anticipated finished building were circulated among attendees to view the 20 x 28 concrete block with brick finish utility building. Buddy Marr questioned whether the size of the building was adequate or if any additional changes would be needed in the future. Jeff Eaton stated that the building was larger than other SCRTC utility buildings to assure it was adequate.

Mayor Stiffey informed the attendees that the City had received notice of the rezoning of property on approximately 0.992 acres at 0 and 103 Sunset Avenue. He asked Attorney Moore to explain the process of no action on the rezoning request that the City/County Planning and Rezoning Commission had already approved. Attorney Moore stated that if the City is in agreement with the decision and no action is taken by the City of Smiths Grove within 90 days of notification, the rezoning proposal simply passes and becomes law. The Mayor then asked the property owner who requested the rezoning of the property from business to residential, to provide any information on the proposed project. The property owner stated he and the property owner of the adjacent beauty salon had come to a property swap agreement that resulted in his ownership of a 4-lot area where he plans to build houses. He anticipates building 2 houses that face 1st Street and 2 houses that face Sunset Avenue. The Mayor asked if there were any objections from the Commissioners and there were none, therefore the City will take no action on the City/County Planning Commission proposal, allowing it to be approved.

The Mayor asked Ben Peterson, City/County Planning Commission to provide an update on the Speedway project. Mr. Peterson said the rezoning request was in progress with a public meeting to be held on September 6th pertaining to the future land use map, and

September 20th on the rezoning application. The public meetings will be held at the Bowling Green City Hall.

READING AND APPROVAL OF MINUTES

Minutes of Regular Meeting (July 23, 2018)

The Commissioners approved the July 23, 2018 minutes, 4 – 0.

REPORTS

Treasurers Report (July 2018)

A motion was made by Commissioner Smith to accept the Treasurers Report as read and was seconded by Commissioner Stiffey. The report was approved by 4-0 vote.

Administrative Report

The Mayor stated there is Surplus Office Equipment to sell, which will be discussed in the New Business.

COMMITTEE REPORTS

Public Works Report

Commissioner Stiffey stated that the Mayor had repaired several street signs and that WRECC had replaced some street lights that were out.

Police, Public Safety, Health and Welfare Report

Commissioner Smith stated that the Police department SUV vehicle had a couple recall notifications and the vehicle would be serviced by Gillie Hyde Ford this week. Chief Vance said the grant for protective vests that had been approved was in progress and that a grant had been approved for replacement of the Police department's sidearms due to the equipment age.

Cemetery Report

In Commissioner Buehl's absence the Mayor reported that the cemetery trash containers had been delivered and plans were underway for locating the containers on concrete pads that would allow the containers to be anchored. There is still work in progress on the area of unmarked graves for a chain to be installed connecting the posts.

Code Enforcement Report

Commissioner Vincent reported that all property was in compliance.

New Business

The Mayor presented the 1st Reading of the Ordinance 18-006, an Ordinance Assessing and Levying the 2018 Property Tax on Real Property and Tangible Personal Property within the City of Smiths Grove, Kentucky. The City was assessed with 2018 Real Property of \$52,395,400 and Tangible Personal Property of \$3,267,240 and kept the same City Ad Valorem tax of (.114) cents per \$100 on Real Property and (.1313) cents per

\$100 on the Tangible Personal Property. The Mayor made a motion to accept the Ordinance as read and Commissioner Stiffey seconded the motion. The Commission voted 4 - 0 to accept the Ordinance 18-006 as read.

The Mayor presented the 1st Reading of the Ordinance 18-007, an Ordinance Assessing and Levying the 2019 Annual Property Tax on Motor Vehicles and Watercraft having a Situs in the City of Smiths Grove, Kentucky. The City kept the same Ad Valorem tax of (20.00) cents per \$100 on assessed valuation of Motor Vehicle and Watercraft. Commission Smith made a motion to accept the reading of the Ordinances and Commissioner Stiffey seconded the motion. The vote on the Ordinance as read was 4- 0 to approve Ordinance 18-007.

The Mayor asked the Commissioners to review the list of outstanding Delinquent Property Taxes with balances less than \$10. Attorney Moore confirmed that those amounts could be purged from the unpaid tax rolls. Commissioner Vincent made a motion that these less than \$10 balance uncollectible Real or Tangible Property taxes be purged from the property tax records. The Mayor seconded the motion. The Commission voted 4 – 0 to approve the motion.

The Mayor presented the information provided by Nancy Howard on the surplus office equipment (copiers) that the City proposes to sell. Attorney Moore explained the process as; the City must declare the item(s) as Surplus Property and then vote to sell the equipment in a commercially reasonable manner by taking bids for the sale of the items. The Mayor made a motion to declare the office equipment as surplus property to be put up for bid to sell with a 2-week deadline from August 27, 2018. The motion was seconded by Commissioner Smith and the Commissioners approved the motion 4 – 0.

With there being no further business to discuss the meeting was adjourned at 8:07 p.m. by Mayor Stiffey.

APPROVED



DAVID L. STIFFEY, MAYOR

ATTEST



NANCY HOWARD, CITY CLERK

DATE



Minutes were prepared by Nancy Howard, City Clerk