

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY, March 28, 2022 7:00PM

Mayor Stiffey called the meeting to order at 7:00 pm.

Members Present: Commissioner Maurice (Buddy) Marr, Commissioner Bob Buehl, Commissioner Eric Schroader, Mayor David Stiffey, City Attorney Hamp Moore, Police Chief Jason Franks, and Assistant City Clerk Paula Sleeman.

Members Absent: Commissioner Steve Roney

Guests Recognition: Joe Imel, Candidate for 4th District Magistrate; Terry Hendrick, Candidate for 4th District Magistrate; Rex McWhorter, 4th District Magistrate; Doug Gorman, 1st District Magistrate and Candidate for Warren County Judge-Executive; Debbie Richey, Smiths Grove Representative to the Bowling Green Warren County Planning Commission; and Mary Adams, BRADD.

Invocation was given by Mayor David Stiffey

All present recited the Pledge of Allegiance to the Flag of the United States of America

READING AND APPROVAL OF MINUTES

Mayor Stiffey asked the Commissioners if there were any corrections or additions to the Regular Meeting Minutes of February 28, 2022. Commissioner Buehl requested an edit to the Code Enforcement Report from the February 28, 2022, minutes. Otherwise, the minutes were approved by unanimous consent.

REPORTS

Treasurer's Report – February 2022

A motion was made by Commissioner Marr accept the Treasurers Report as read and was seconded by Commissioner Buehl. The Treasurer's Report was approved by 4-0 vote.

Administration Report

Mayor Stiffey asked all Commissioners to turn in their budgets by mid- to late-April so the budgets can be presented for a first reading at the May 23, 2022, Regular Commission Meeting.

Public Works Report

Commissioner Marr received bids from Scotty's and Deweese for paving to be done in 2022 on Webb Avenue and a patch on 5th Street. Scotty's bid was less than \$30,000 and Deweese's bid was approximately \$43,000. Commissioner Marr stated that he would like to approve the Scotty's bid but wait until the 2022-2023 fiscal year has started before scheduling the work. Mayor Stiffey said that they may decide to add a few more places for paving. Mayor Stiffey asked City Attorney Hamp Moore if they could accept the bid now for an expenditure in the next fiscal year. Attorney Moore advised that they may accept the bid now for an expenditure in the next fiscal year. Attorney Moore further recommended getting a price per ton and set a spending limit not to be exceeded.

Commissioner Marr said he does not expect the total to exceed \$50,000 but would like to get the bid approved so he can get Smiths Grove on Scotty's schedule before Scotty's gets too busy.

Commissioner Marr made a motion to accept the Scotty's bid, work not to be performed or paid for prior to the 2022-2023 fiscal year and total expenditure not to exceed \$50,000. The motion was seconded by Commissioner Schroader. The motion passed by 4-0 vote.

Police, Public Safety, Health and Welfare Report

Commissioner Schroader stated he and Chief Franks had scheduled Saturday, March 26, 2022, for a community clean-up day. He thanked Joe Imel, Kenneth and Mary Jo Marr, Randy Cole Mitchell, and Vincent Saltzman for their help with the clean-up. He thanked Asst. Chief Bessette for the assistance with his tractor. Commissioner Schroader stated that he had ridden with Chief Franks on Friday, March 18, 2022, for an evening shift.

Chief Franks stated that February was a very busy month with emergency and other assist calls numbers up. Chief Franks attributes much of this to overall staffing issues.

Chief Franks recognized Randy Cole Mitchell and Vincent Saltzman with Smiths Grove Good Neighbor certificates for their assistance and hard work during the community clean-up day.

Cemetery Report

Mayor Stiffey stated Jim Baxter had mowed and weed-eated the cemetery last week and is supposed to do the right of way and City Hall this week.

Code Enforcement Report

Commissioner Buehl reported Chief Franks had brought some observations to his attention. Commissioner Buehl stated that the building on Main Street has been turned over to the Warren County Code Board. Mayor Stiffey stated that a Warren County Building Inspector has already been in contact, and they consider this an important issue.

Chief Franks stated that they are giving some of the businesses extra time to come into compliance due to staffing issues, but all have come into compliance. Chief Franks added that there are two outstanding issues in the Cave Street area.

Old Business

Mayor Stiffey presented the bids from Tyler Furlong and Channing Hatcher for cemetery burial services. Mayor Stiffey called Channing Hatcher to confirm that sod is saved and reused on graves where feasible because it was not on the bid and Channing Hatcher said it was. Mayor Stiffey stated that funeral homes will now contact City Hall for burial services and then City Hall will contact the contractor and the funeral home will pay the City and the City will in turn pay the contractor. Mayor Stiffey stated that there will be an additional \$25 administrative fee added to the approved quoted prices.

Commissioner Schroader made the motion to accept the bid from Channing Hatcher. Commissioner Marr seconded the motion. The motion passed by 4-0 vote.

Second reading of Ordinance 2022-001 An Ordinance Setting an Annual Salary for the Smiths Grove Mayor and Smiths Grove Commissioners. Mayor Stiffey made the motion to approve Ordinance 2022-001 and the motion was seconded by Commissioner Buehl. The ordinance passed by 4-0 vote. First reading was at the February 28, 2022 Regular Commission meeting.

New Business

Mary Adams from the Barren River Area Development District was present to answer any questions regarding Resolution 2022 Smiths Grove, Kentucky County Strategic Plan Adoption and 2022 Resolution Smiths Grove, Kentucky Barren River Regional Multi-Jurisdictional Multi-Hazard Mitigation Plan Update. Mary Adams added that the Warren County Strategic plan can be found online at planning.bradd.org and the Warren County Hazard Mitigation plan can be found at hazards.bradd.org.

Mayor Stiffey read Resolution 2022 Smiths Grove, Kentucky County Strategic Plan Adoption and made a motion to accept the resolution as read. Commissioner Marr seconded the motion and the resolution passed with a 4-0 vote.

Mayor Stiffey read 2022 Resolution Smiths Grove, Kentucky Barren River Regional Multi-Jurisdictional Multi-Hazard Mitigation Plan Update and made the motion to accept the resolution as read. Commissioner Marr seconded the motion and the resolution passed with a 4-0 vote.

With there being no further business to discuss the meeting was adjourned at 7:59 pm by Mayor Stiffey.

APPROVED David L. Stiffey
DAVID L. STIFFEY, MAYOR

ATTEST Paula Sleeman
PAULA SLEEMAN, ASSISTANT CITY CLERK

DATE April 25, 2022
Minutes were prepared by Paula Sleeman, Assistant City Clerk