

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY, JUNE 28, 2021 7:00PM

Mayor David Stiffey called the meeting to order at 6:58 pm.

Members Present: Mayor David Stiffey, Commissioner Maurice (Buddy) Marr, Commissioner Bob Buehl, Commissioner Steve Roney, Commissioner Eric Schroader, City Attorney Hamp Moore, Police Chief Jason Franks, City Clerk Nancy Howard and Paula Sleeman.

Members Absent: None

Invocation was given by Rick Bessette.

All present recited the Pledge of Allegiance to the Flag of the United States of America

READING AND APPROVAL OF MINUTES

Mayor Stiffey asked the Commissioners if there were any corrections or additions to the Regular Meeting Minutes of May 24, 2021. With no changes, the minutes were approved unanimously.

REPORTS

Treasurers Report – May 2021

A motion was made by Commissioner Marr to accept the Treasurers Report as read and was seconded by Commissioner Buehl. The Treasurers Reports were approved by 5-0 vote.

Administration Report

Mayor Stiffey diverted from the Agenda order to introduce Paula Sleeman and state that he recommended her for the position of Assistant City Clerk. Clerk Howard confirmed that Paula Sleeman will be a great asset with her skills and like-minded personality to the office team. Commissioner Schroader made a motion to approve Paula Sleeman as Assistant City Clerk and Commissioner Roney seconded the motion. The vote was 5 -0 to approve Paula Sleeman as Assistant City Clerk. Mayor Stiffey administered the Oath of Office to swear-in Paula as Assistant City Clerk.

Public Works Report

Commissioner Marr stated he has been in contact with Scotty's regarding the street paving planned and their schedule indicates they will know in 2-3 weeks when they might schedule the Smiths Grove paving job. Commissioner Marr ask Clerk Howard if the City had received an invoice from Greenwood Tree Service for tree work done on Cave Street due to a storm. The invoice has not been received.

Police, Public Safety, Health and Welfare Report

Commissioner Schroader reported that he had gone on ride-a-longs with Chief Franks. Chief Franks pointed out that his monthly Police Report shows how busy the month was and that there was good cross-agency communication and work on local thefts. He introduced our new Assistant Chief of Police, Rick Bessette, who will start on July 5, 2021. The Commission welcomed Rick and are looking forward to his work with Chief Franks.

Cemetery Report

Commissioner Roney stated that the Chapel needs cleaning and Chief Franks added that he knew of a youth group who would be available to work that task.

Code Enforcement Report

Commissioner Buehl stated that Chief Franks list of Code Enforcement violations was up-to-date. Chief Franks stated that the building structure at 131 N. Main Street is becoming increasingly unstable and unsafe. The owner has been contacted and has not responded with an action plan. The parking situation on 1st Street has been problematic with multiple calls from businesses complaining about who is parked where. Chief Franks suggested that he and Commission Marr tackle the situation by meeting with business owners to address their property lines versus city property and define boundaries. They will help these neighbors with guidelines and hopefully improve communication.

Committee Reports

Jessie Varner, Aging Committee representative, read the minutes from the May 19, 2021 Zoom Aging Committee meeting and stated the next meeting is August 18th. He then introduced his guest, Lindsey Hix, from the office of the Attorney General KY who provided education on internet scams/identity theft aimed at senior citizens. Ms. Hix provided statistics on the volume of senior related internet scams, types of scams and a hand-out brochure for reporting this type of activity. Contact ag.ky.gov/scams or 1-888-432-9257 to report a scam.

The Mayor introduced Mary Adams, Administrative Specialist from the BRADD office who presented information on the FEMA Hazard Mitigation Plan and Community Development Plan that are updated every five years. Information can be found at hazards.bradd.org. Prior meeting information can be found on BRADD's Google Classroom platform.

Old Business

Second Reading – Ordinance-2021-003 Annual Budget 2021-2022 and Mayor's Message. Commissioner Marr made a motion to approve the Budget Ordinance and Commissioner Schroader seconded. The motion passed by a vote of 5 – 0.

Second Reading – Ordinance 2021-004 Amended/Restated Agreement for the Establishment of the City-County Planning Commission of Warren County and the Joint City-County Board of Adjustments (specifically the change to the voting allocations of the 4 small cities and setting a $\frac{3}{4}$ mile perimeter of voting rights around the 4 small cities). Commissioner Schroader made a motion to approve Ordinance 2021-004 Amended/Restated CCPC Agreement and Commissioner Roney seconded. The motion passed by a vote of 5-0.

New Business

The Mayor informed the Commission that he had been asked about a Burn-Ban. He provided the Commission with the various complaints he had fielded from residents and there was discussion from Commissioners and Chief Franks regarding the burning of garbage or other types of burning complaints. Chief Franks reminded all that the County has an ordinance which states that residents are required to have trash pick-up, therefore no one should be burning trash. The Mayor concluded by asking the Commission to think about this issue as it will be on July's meeting Agenda.

Chief Franks stated that since the Golf Cart Ordinance went into effect, he has been fielding questions about ATV type vehicles on city streets. Specifically, there has been use of ATV or other types of vehicles used on city streets during Smiths Grove Days, Halloween and the Christmas Parade. There was discussion on whether this should be addressed in the Golf Cart Ordinance and City Attorney Hamp Moore stated this would require a revision to the Ordinance with two readings, just as any normal Ordinance.

With there being no further business to discuss the meeting was adjourned at 8:35 p.m. by Mayor Stiffey.

APPROVED 
DAVID L. STIFFEY, MAYOR

ATTEST 
NANCY HOWARD, CITY CLERK

DATE 7-26-21
Minutes were prepared by Nancy Howard, City Clerk