

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY SEPTEMBER 26, 2011 7:00 P.M.

Members present: Mayor Higginbotham, Commissioner Varner, Commissioner Pierce, and Commissioner Stiffey.

Members Absent: Commissioner Martin

Also present: City Attorney Wes Milliken

Mayor Higginbotham called the meeting to order at 7:01 pm.

All present recited the Pledge to Allegiance

Mayor Higginbotham welcomed all of the special guests in attendance at the meeting:

Steve Hunter with Warren County Planning & Zoning

Roger C. Thomas DVM

Jason & Melissa Smith

READING AND APPROVAL OF MINUTES

Minutes of Regular Meeting (August 22, 2011)

Meeting minutes were approved by acclimation

Minutes of Special Meeting (September 13, 2011)

Meeting minutes were approved by acclimation

REPORTS

Treasurer Report (August, 2011)

Report was approved by unanimous consent.

Aging Report

Commissioner Varner reported that there were still some events coming up next month.

Nursing Home Awareness Oct. 4th at Warren Central High School, Mental Health and

Aging Oct. 25th at First Baptist Church and Grandparents Raising Grandchildren is still accepting applications at BRADD.

Public Works Report

Commissioner Varner informed everyone that Phase 1 of the street project was now complete and if anyone had questions, concerns or comments to please let him know.

Once the library is complete, the contractors in charge of the project will be repairing Second Street. Phase 2 of the project will be to replace signs in the city as needed. Mayor Higginbotham and Commissioner Varner will be touring town to decide which signs are in the highest need of replacement. Commissioner Varner also stated that the problem with College Street at the Rail Road crossing is still a problem and at this time there is

still no affordable way to fix. He is going to contact Mack Yowell who is the County Public Works Director & Staff Engineer and see what he suggests.

Commissioner Pierce brought up the problem with the Mail boxes being on the sidewalks. Our sidewalks are only 36" wide and because of where some of the mail boxes have been placed the sidewalks are now 18" or less in most places. This is a problem for those with disabilities that may require a wheelchair or other mobility device. Since Commissioner Varner is a past Postmaster it was asked if he would talk with the Post Office and see what can be done. Commissioner Varner is to report back next month.

Police, Public Safety, Health and Welfare Report

In Commissioner Martin's absence, Mayor Higginbotham read the Police Report for the month. At this time Chief Suoy said he wanted to thank Assistant Chief Blain Hollis, Clerk Debbie Brewer and Jim Potts for the use of their equipment for the cemetery clean up. The Mayor brought up the fact that we need a new chain saw and asked the Commissions approval to purchase one. All members present were in agreement that one was needed and that we should contract the best price.

Cemetery Report

Commissioner Pierce reported that he had met with Two Brothers in regards to the mowing job they are doing and was once again assured everything would be taken care of. He has also talked with Sanders Tree Service and was assured that once they finished their job at Baileys Point they would be here to finish the cemetery job and will stay here until it is finished..

Code Enforcement Report

Steve Hunter and Commissioner Stiffey reported that the owners of 150 W 3rd have given permission for the property to be cleaned up. Properties on Higgins Alley have been partially cleared. They are still at odds as to what to do about 510 Cave Street. The owner will not sign the consent form. Attorney Milliken is going to work on getting the home owner to sign the consent. Commissioner Stiffey moved that the city hire someone to mow, clean up and seal up the property at 150 W. 3rd Street before winter. Mayor Higginbotham seconded. Ayes all members present Motion passed
Motion was amended to include the cost of filing a lien and to clean up the property.
Ayes all members present.

COMMITTEE REPORTS

Christmas Parade Report

No report at this time.

Cemetery Report

No report at this time.

OLD BUSINESS

Second reading Ordinance #11-008 810 An Ordinance Adopting the City –County Planning Commission’s FOCUS 2030 Comprehensive Plan
Motion to approve was made by Mayor Higginbotham and seconded by Commissioner Varner to accept. Ayes: All members present Motion carried.

Second reading Ordinance Number 11-010 230.10 – An Ordinance Assessing and Levying the 2012 Annual Property Tax on Motor Vehicles and Watercraft Having A Situs in The City Of Smiths Grove, Kentucky.
Motion to approve was made by Commissioner Varner and seconded by Commissioner Pierce. Ayes All members present Motion carried

Second reading Ordinance Number 11-011 230.00 An Ordinance Assessing and Levying the 2011 Annual Property Tax on Real Property and Tangible Personal Property Within The City of Smiths Grove, KY
Motion to approve was made by Commissioner Varner and seconded by Commissioner Stiffey. Ayes All members present Motion carried

Strip and Wax floors and clean carpets in Municipal building.
The clerk reported we had received two quotes on the job of stripping & waxing the floors for the municipal building. The first was from OneSource Janitorial Services, our current janitorial contractor, for \$495.00 to strip and wax all VCT floors and \$125.00 to clean the carpets. The second was from B&B Cleaning Company for \$600.00 to strip and refinish all 1700 sq. ft. of VCT flooring and \$125.00 to come out every 3 months to buff the floors.
Mayor Higginbotham moved to hire OneSource Janitorial to wax the floors but not clean the carpets at this time. Motion was seconded by Commissioner Stiffey. Ayes all members present Motion carried

NEW BUSINESS

Ordinance Number 11-012 820 An Ordinance Amending the City-County Zoning Ordinance for Incorporated Areas of Smiths Grove, Kentucky
Mayor Higginbotham moved to accept Ordinance and was seconded by Commissioner Stiffey. Ayes all members present Motion passed

Ordinance Number 11-008 340.00 An ordinance Adopting An Interlocal Agreement Between the City of Smiths Grove and Warren County Allowing the County to Issue Building Permits’ and Perform Building Inspections Within the Incorporated Areas of Smiths Grove, Kentucky
After discussion a decision was made to table this item until City Attorney Milliken could research more.

With there being no further business to conduct, Mayor Higginbotham adjourned the meeting at 7:50 pm.

APPROVED _____
BERT E. HIGGINBOTHAM, MAYOR

ATTEST _____
DEBORAH K. BREWER, CITY CLERK

DATE _____
Minutes were prepared by Deborah K. Brewer, City Clerk