

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY NOVEMBER 28, 2011 7:00 P.M.

Members Present: Mayor Higginbotham, Commissioner Varner, Commissioner Pierce and Commissioner Stiffey

Members Absent: Commissioner Martin

Also present: City Attorney Wes Milliken

Mayor Higginbotham called the meeting to order at 7:00 pm.

All present recited the Pledge to Allegiance

Mayor Higginbotham welcomed special guests Ken Marr of Econo Signs, Craig Hunt Warren County Building Official, and Mac Yowell P.E. Director of Public Works for Warren County

READING AND APPROVAL OF MINUTES

Minutes of Regular Meeting (October 24, 2011)

Meeting minutes were approved by acclimation

REPORTS

Treasurer Report (October, 2011)

Report was approved by acclimation

Aging Report

Commissioner Varner reported that the meeting was held on November 15, 2011 and at the meeting, Michelle Hines reported that it looks as though there is going to be a 1% cut in Federal Funds for 2012 and that they may lose the CMP funding completely.

BRADD is still using the budget for 2011 for State Funds due to the fact that there is no 2012 budget as of this date. Commissioner Varner also reported that there will be training on November 30, 2011 for Care Giving at the BRADD office. In honor of National Family Care Giving Month they will be serving a lunch and those interested should contact the BRADD office and let them know.

Public Works Report

Commissioner Varner informed that he has spoken to Mr. Mudd of the Highway Department in regards to the Speed Limit signage. Mr. Mudd is supposed to be working on getting this matter taken care of.

Commissioner Varner has also spoken to the Post Master of Smiths Grove and received a list of all the mailboxes that are in violation of the Federal Handicap Law. Commissioner

Varner will be getting with the City Clerk to work on drafting a letter to be sent to all residents explaining that the mailboxes must be moved because they are in violation of the Federal Law and that this isn't just a City law.

Commissioner Varner has composed a list of Smiths Grove streets along with the size of the streets so that he may check them with regards to the new federal sign requirements. Mr. Kenneth Marr was then asked to take the floor. Mr. Marr supplied the meeting with samples of signs that he had made up for the city that would meet the new requirements. He explained to all present that there are new federal requirements on size and reflectivity and supplied the Mayor and Commissioners with a copy of their catalog that lists the general breakdown of the new law. He explained that the sign height was different based on the speed limit for each area. For instance, signs at intersections of Main Street would be 9" high but Main Street would be only 6" high. All lettering on the signs must be upper and lower case letters and posts must be breakaway. He supplied us with a price quote of \$29.93 each for the 6" signs, \$52.10 each for the 9" signs, \$8.45 each for the 6" brackets, and \$18.41 each for the 12" brackets. Not including Stop signs Commissioner Varner has estimated there are 62 intersections that will need new signs. Commissioner Pierce had received a quote totaling \$3,437 for a total of 66 signs.

Commissioner Varner moved that he and Mr. Marr should set a date to go out and get an accurate count of exactly how many signs and what sizes would be needed and that the City work with Mr. Marr and Econo Signs to purchase the signs. Motion was seconded by Mayor Higginbotham. Discussion: It was brought up that maybe Chief Suoy could get Class D help (prisoners) to help put up the signs when the time comes. Also, the question was asked as to if there was a height standard and depth standard for the signs. Mr. Marr was not sure at the time but said he would check into the matter. Roll call was taken and motion was passed with Ayes by all members present.

Police, Public Safety, Health and Welfare Report

In Commissioner Martin's absence, Mayor Higginbotham read the Monthly Police Report. Once report was read the Mayor brought up the fact that Chief Suoy was working on a LEPP Grant to get an AR15 which is equal to the M16 for our Police Force. Chief Suoy stated that almost every department has one except for us and that the gun is needed for prevention as well as for safety issues. He is trying to get the grant processed before funds are cut however; there is still a chance we may not qualify. Motion was made by Mayor Higginbotham to approve grant and was seconded by Commissioner Varner. Ayes: All members present

Attorney Wess Milliken reported that he had contacted North Warren Elementary in regards to the fallen tree. He was informed by the school that they do not own the tree per the County Maintenance Department. Attorney then contacted Bob Crooks at the County Maintenance Department who informed him he had just started the position in July but was aware of the situation. He then suggested that Attorney Milliken take the matter to someone higher up than he. Attorney Milliken then tried to contact Tim Murley, who was out of the office at the time, and spoke to Mr. Murley's secretary. Who put him in touch with Willie McAlroy the department Superintendent. Attorney Milliken explained to Mr.

McAlroy that the school owned the property out to the center of the street. Mr. McAlroy wants to talk to Bart Darrell their lawyer to see if it is ok to remove the tree but is also in agreement that the tree needs to be moved due to a safety issue to the children.

Cemetery Report

Commissioner Pierce reported that Sanders has been working steadily out at the cemetery and will have the job completed by the end of December. He has also contacted Two Brothers, the mowing crew, about limbs that are down, trash cans not emptied and the leaves but they have not returned his calls. He informed the clerk to not give them their check for the month until he talks to them.

Code Enforcement Report

Commissioner Stiffey reported that the burned out property at 324 Sunset Ave. across from Ed Spears Park has been cleaned up, the property at 210 Highland has been cleaned and the property at 162 Highland has been cleaned up as well.

Mayor Higginbotham reported that the owner of 150 Third Street has given her permission to demolish the house on the property. However, Pleasant View Church is working with the owner to try to buy the property and if deal goes through they will clear off the property themselves.

COMMITTEE REPORTS

Christmas Parade Report

Commissioner Martin was absent but he has been sending e-mails and making phone calls to all those who are involved with the parade proceedings.

OLD BUSINESS

Second reading Ordinance Number 11-014 220.86 An Ordinance Repealing The Agreement Between The City of Smiths Grove, Kentucky And The Bowling Green Library Board. A motion was made by Mayor Higginbotham to accept Ordinance and was seconded by Commissioner. Stiffey Ayes: All members present Motion passed

At this time Craig Hunt took the floor and explained that the local agreement is about building inspecting uniform code in the State of Kentucky. There is a local jurisdiction and a state jurisdiction and once a certain threshold is crossed both must inspect the building. Electrical is inspected by Green River Electrical, and Plumbing, Septic, Sewer and HVAC is state inspected by Barren River Health Department. Any building in Smiths Grove would go through Craig Hunt. Anything structural must have a building permit however, anything done to an existing structure is considered maintenance and does not have to have a building permit. Any additions to a structure must be up to code.

NEW BUSINESS

Municipal Order 11-28-11 01 A Municipal Order Approving and Authorizing an Access Management Memorandum of Understanding Between The City of Smiths Grove, Kentucky Transportation Cabinet and Warren County Fiscal Court.

Motion was made by Commissioner Varner to accept the Municipal Order and was seconded by Commissioner Stiffey. Ayes all members present Motion passed.

Resolution 7-11 A Resolution Adopting the Barren River Regional Hazard Mitigation Plan Update.

Motion was made by Commissioner Varner to accept the Resolution and seconded by Commissioner Pierce. Ayes all members present Motion passed

Resolution 8-11 A Resolution to Adopt the Sign Implementation Plan or standards established in the Manual on Uniform Traffic Control Devices (MUTCD) set by the federal government.

Motion was made by Commissioner Pierce to adopt Resolution 8-11 and seconded by commissioner Varner. Ayes all members present Motion passed.

Mayor Higginbotham explained that he would like to be able to hire someone to do some handyman type of work around the Municipal Building. Donnie Poynter, who had worked on our recent electrical problem, had given him a price quote based on the type of work. Mayor Higginbotham also stated that we needed to have the gutters cleaned and he would like to get the type of gutter guards put in that screw down and have the small slits in them so they do not blow off and the seeds from the Maple trees would not be able to get in and clog the gutters. Commissioner Pierce brought up that we should get a quote from Sanders on trimming the trees here at City Hall. The Mayor asked if it would be ok to get quotes from others for each of these jobs and all members present were in agreement that it was.

With there being no further business to conduct, Mayor Higginbotham adjourned the meeting at 8:19 pm.

APPROVED _____
BERT E. HIGGINBOTHAM, MAYOR

ATTEST _____
DEBORAH K. BREWER, CITY CLERK

DATE _____
Minutes were prepared by Deborah K. Brewer, City Clerk