

MINUTES
SMITHS GROVE COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY, JANUARY 24, 2011 7:00 P.M.

All members present: Mayor Higginbotham, Commissioner Varner, Commissioner Pierce, Commissioner Martin, and Commissioner Stiffey

Also present: City Attorney Wes Milliken

Mayor Higginbotham called the meeting to order at 7:00 p.m.
All present recited the Pledge of Allegiance

Mayor Higginbotham asked Commissioner Martin to recognize special guests in attendance at the meeting. Members of the Christmas Parade Committee in attendance included John Wayne Smith, Tim Hunt, Sherry Higginbotham, Skip Miller, Jessie Varner, Donna Martin, and Payton Martin. Plaques of Appreciation were awarded to the Antique Car Club of Bowling Green and to Bryce Inn.

READING AND APPROVAL OF MINUTES

Minutes of Regular Meeting (November 22, 2010); Minutes of Special Meeting (December 6, 2010; and Minutes of Special Meeting (January 5, 2011).

All meeting minutes were approved with unanimous consent.

REPORTS

Treasurer Report (November, 2010 and December, 2010)

Both reports were approved with unanimous consent.

Street Report

Commissioner Varner reported that the sidewalks on College and Laurel Streets were currently under repair. The work is being completed by Southern Kentucky Contractors who were awarded the bid at the December 6, 2010 special meeting.

Police Report

Commissioner Pierce read police reports for November, December and for the calendar year 2010. He asked Chief Suoy if there was anything to add and there was not.

Cemetery Report

Mayor Higginbotham presented the 4th quarter, 2010 Cemetery Financial Statement prepared by Martha Watt. The Cemetery has total funds of \$92,912.71 as of December 31, 2010.

Public Safety, Health & Welfare Report
No report.

COMMITTEE REPORTS

Christmas Parade

Commissioner Martin reported that the 2011 Parade will be held on Friday, December 2.

Aging

Commissioner Varner reported that the Aging Committee met on January 19, 2011 and their next meeting will be held on February 16, 2011.

NEW BUSINESS

Mayor Pro Tem

Mayor Higginbotham announced that Commissioner Pierce was appointed Mayor Pro Tem by the full Commission during the January 5, 2011 Special Meeting.

Ordinance # 11-001 100.40 an Ordinance Creating Departments, Prescribing Functions of the Departments, and the Duties and Responsibilities of the Department Heads.

Ordinance was read in its entirety by City Clerk Jones. Motion was made by Commissioner Varner second by Commissioner Martin to approve Ordinance # 11-001 100.40. Ayes: All members present. Motion carried.

Ordinance # 11-002 100.40 an Ordinance Designating Department Heads. Ordinance was read in its entirety by City Clerk Jones. Motion was made by Commissioner Pierce second by Commissioner Stiffey to approve Ordinance # 11-002 100.40.

Ayes: All members present. Motion carried.

Resolution establishing Procurement Procedures was read in its entirety by City Clerk Jones. Motion was made by Commissioner Varner second by Commissioner Pierce to approve Resolution. Ayes: All members present. Motion carried.

Resolution #01-11 authorizing the City of Smiths Grove to make application for a Kentucky Office of Homeland Security grant for Patrol and Backup Weapons.

Resolution was read in its entirety by City Clerk Jones. Motion was made by Mayor Higginbotham second by Commissioner Stiffey to approve Resolution #01-11.

Ayes: All members present. Motion carried.

Cemetery Lights

Commissioner Stiffey presented the Commission with an idea to better illuminate the Cemetery by installing three separate 400 watt floodlights. Warren Rural Electric would install the lights on existing poles and the cost of the electricity would be approximately \$20/month/light. The purpose of the lights would be to provide a deterrent to vandalism at the Cemetery. Chief Suoy was asked his opinion and he stated that he thought it would

be a good idea. Motion was made by Commissioner Pierce second by Commissioner Stiffey to have the three floodlights installed at the Cemetery. Ayes: Pierce, Martin, Stiffey and Higginbotham. Nays: Varner. Motion carried 4-1.

Cemetery Trees

It was a consensus that there are over ten trees at the Cemetery that need to be removed. The Commission needs to be proactive in establishing a plan to remove the trees rather than reactive when a specific tree must be removed due to safety issues. The Commission decided to go to the Cemetery at a later date and collectively prioritize which trees should be removed first.

Cemetery Fence

A brief discussion was held regarding the installation of a chain link fence around a portion of the Cemetery. Item was tabled to a later time.

Auxiliary Police Officer

The City has been approached about the idea of having a voluntary auxiliary police officer. However, due to the initial cost to the City for training, it is not cost effective to have such an officer for Smiths Grove. Item tabled.

Windstream Telephone Service

Mayor Higginbotham reported that the City has entered into a three year agreement with Windstream providing the city with both telephone and internet service. Windstream has been providing this service to the City in the past but the new agreement will save the City approximately \$30/month.

Computer

Mayor Higginbotham wanted Commission approval to purchase a computer for his office in the event that the purchase would exceed the \$500 threshold for purchases without Commission approval. Motion made by Commissioner Varner second by Commissioner Stiffey to give Mayor Higginbotham authorization to purchase said computer and to stay as close to \$500 as possible. Ayes: All members present. Motion carried.

With no further business to discuss, Mayor Higginbotham adjourned the meeting at 8:32 p.m.

APPROVED _____
BERT E. HIGGINBOTHAM, MAYOR

ATTEST: _____
DANIEL C. JONES, CITY CLERK

DATE: _____

Minutes were prepared by Daniel C. Jones, City Clerk

