

**MINUTES**  
**SMITHS GROVE CITY COMMISSION REGULAR MEETING**  
**SMITHS GROVE MUNICIPAL BUILDING**  
**MONDAY NOVEMBER 27, 2017 7:00 PM**

Members Present: Commissioner Stiffey, Commissioner Stidham, Commissioner Vincent, and Commissioner Buehl

Members Absent: Mayor David Stiffey

Also Present: City Attorney Hampton Moore

Mayor Pro-Tem Gary Vincent called the meeting to order at 7:00 pm.  
Invocation was given by Chaplin Casey Mathias  
All present recited the Pledge of Allegiance

Mayor Pro-Tem Gary Vincent welcomed special guest Debbie Richey with the Meadows Home Owners Association and all persons present.

**READING AND APPROVAL OF MINUTES**

Minutes of Regular Meeting (October 23, 2017)

The minutes were approved by acclamation

**REPORTS**

Treasurers Report (October 2017)

A motion was made by Commissioner Stidham to accept the Treasurers Reports as read and was seconded by Commissioner Stiffey. Ayes all members present so the motion passed 4 – 0.

At this time Mayor Pro-Tem Vincent introduced Ms. Debbie Richey and turned the floor over to her.

Ms. Richey stated that there are eighteen (18) streetlights located in the Meadows Subdivision. When the Bi-Laws were originally coded and recorded it stated each resident (property owner) would pay one hundred nine dollars (\$109) per year on their yearly tax bill to pay for the street lights per the agreement with Planning and Zoning and Warren Rural Electric. This agreement has been in existence for nine (9) years and in April of this year it was turned over to the HOA and WRECC. The agreement cannot be changed due to it being put in place originally.

Ms. Richey stated that should the Commission decide to help with the cost of the streetlights the funds would be put in the HOA fund to help pay for the upkeep on the common areas and to pay for insurance. The residents of the Meadows would appreciate any help the commission should decide to give them.

Mayor Pro-Tem Vincent stated that the Mayor had discussed this matter back at the September 25, 2017 meeting. Mayor Pro-Tem Vincent thought the commission should pay at least one hundred fifty-one dollars and thirty eight cents (\$151.38) per month to the HOA per the figures supplied by Clerk Brewer comparing the city cost vs. the Meadows cost for street lights.

Commissioner Stidham made a motion for the city to pay one hundred fifty-one dollars and thirty eight cents (\$151.38) per month, or however Clerk Brewer and Ms. Richey decide best to pay, to the HOA. The motion was seconded by Commissioner Buehl. Ayes all members in attendance so the motion passed 4 – 0.

### **Administrative Report**

In Mayor Stiffey's absence, Mayor Pro-Tem Vincent asked Clerk Brewer if she knew of anything that needed to be reported.

Clerk Brewer reported that Mayor Stiffey had decorated the Christmas tree, the grounds, and the City Hall building for Christmas.

### **Public Works Report**

Commissioner Stidham reported that it will be spring before any of the paving of streets will be done. Also, he contacted a friend at the State Highway Department and they have put new arrows on Main Street/Hwy. 101 in front of the truck stop and have also put new Rail Road crossing markers on Main Street.

Commissioner Stidham also reported that there were no streetlights out at this time or signs that needed to be repaired that he knows of.

Clerk Brewer stated that Mayor Stiffey did pick up the reduced speed signs that are to be put up at Sixth (6<sup>th</sup>) Street, Hedge Street, and Laurel Street.

Chief Vance stated that we may need some signs stating entering city limits at Rocky hill/Sixth (6<sup>th</sup>) street and on Laurel, as well as Hedge/101.

### **Police, Public Safety, Health and Welfare Report**

Commissioner Stiffey reported that there were a lot of traffic stops in October, 32 to be exact. Chief Vance informed all in attendance that this was only for three (3) weeks because he and Assistant Chief Wright were in training for one week of the month.

Commissioner Stiffey asked Chief Vance about the door hangers he wanted to purchase and the Chief informed her that they had more to do with Code Enforcement. He thought they could be left on the door of the residence in violation as a first warning. He thought the city could give it a try and see if it worked or not. The cost for one hundred (100) would only be thirty dollars (\$30).

Mayor Pro-Tem Vincent stated that he thought it was a good idea but wondered if we could order a hundred (100) and then print up our own but deferred to Attorney Moore as to if there would be a problem with copy wright.

Attorney Moore stated that he did not see anything showing a problem but that the city might want to give it a different name to be on the safe side.

Mayor Pro-Tem Vincent stated that he thought the city should just make up their own and would refer to Clerk Brewer, Chief Vance and Attorney Moore to get produced.

At this time Chief Vance informed all present that Assistant Chief Wright has finished his ninety (90) day probation and the Chief has done his evaluation. Chief Vance stated he thought this should be discussed at the next meeting.

Mayor Pro-Tem Vincent asked if Officer Greg Claywell would still be with us next year. Chief Vance said they would have to take a look at it after the first of the year however, he did think Officer Claywell was still interested in staying on.

### **Cemetery Report**

Commissioner Buehl reported that on November 9<sup>th</sup> the Smiths Grove Women's Club hosted the Veterans Day service at the chapel and it was well attended. There were some students there from North Warren that gave speeches about Veterans Day, and the students in attendance performed some military songs as well.

He also reported that where the north side triangle was repaired; he has raked out the area and sewn some grass seed and covered it with straw.

### **Code Enforcement Report**

Commissioner Vincent stated that there is a lady on the corner of Laurel and Highland that has too much stuff for her house because a lot of it is on the front porch, and she has been given thirty (30) days to clean it up. Also, on the property on the corner of Cave and Fifth streets there is a problem with garbage. The tenants state that the landlord is supposed to supply garbage pickup and is not at this time. The landowner has been sent a letter.

Chief Vance reported that there is a police officer from another city living in The Meadows subdivision that is obstructing the sidewalk.

Ms. Richey stated that the HOA has contacted the owner as well as his boss. He has moved the vehicle to where the tires are no longer on the sidewalk but now parks to where his bumper is blocking the sidewalk.

Mayor Pro-Tem Vincent and Commissioner Stidham both informed Chief Vance to give this person a warning and if they do not comply to give him a citation. Just because he is a police officer does not mean he has to abide by the same rules as other residents.

Mayor Pro-Tem Vincent stated that on Mr. Herbert Pearson's property located at 444 Cave Street there is a tree that needs to be cut down. He would like permission from the commission to find someone to cut and remove the tree and then bill the owner for the cost.

Clerk Brewer informed Mayor Pro-Tem that Mr. Pearson is deceased and his grandson who lives in California takes care of paying the taxes. He only comes back every two (2) to four (4) years to check on the property.

Commissioner Stidham asked Mayor Pro-Tem Vincent to table this item until the next meeting because he may be able to find someone to remove the tree for the wood.

## **COMMITTEE REPORTS**

### **Aging Committee**

Mr. Jessie Varner stated that the Aging Committee met on November 8<sup>th</sup> at the BRADD office. There was a presentation given on Medicare and Linda Love reported on the Ombudsman. Also, the Committee was informed by the state not to accept any more applications for services due to funding cuts.

### **Christmas Parade**

Mayor Pro-Tem asked Clerk Brewer if she had anything to report at this time.

Clerk Brewer informed all present that she was not involved in any of the meetings but Mayor Stiffey and Chief Vance were. Therefore, all she could report was that the Christmas lights have been installed and she took it upon herself to contact the dignitaries as she has in the past.

Chief Vance stated that the parade would be this Friday December 1<sup>st</sup> as scheduled.

Mayor Pro-Tem Vincent asked who hung the lights and Clerk Brewer answered that SCRTC had done the job for the city. Mayor Pro-Tem Vincent asked the cost and Clerk Brewer replied that as far as she knew there was no charge.

## **OLD BUSINESS**

### **Meadows Subdivision Street Light Report**

This matter was discussed earlier in the meeting.

## **NEW BUSINESS**

**Resolution 03-17** a Resolution Authorizing the Mayor to make application for and, upon approval, to enter into an agreement with the Kentucky Office of Homeland Security (KOHS)

Mayor Pro-Tem Vincent explained that this is a resolution to allow the Mayor to be able to apply for a grant to get three (3) new vests for the Police Officers.

A motion was made by Mayor Pro-Tem Vincent to approve the Resolution as written and the motion was seconded by Commissioner Buehl. Ayes all members present so the motion passed 4 – 0.

With there being no further business to discuss the meeting was adjourned at 7:50 p.m. by Mayor Pro-Tem Vincent.

APPROVED \_\_\_\_\_  
GARY VINCENT, MAYOR PRO-TEM

ATTEST \_\_\_\_\_  
DEBORAH K. BREWER, CITY CLERK

DATE \_\_\_\_\_  
Minutes were prepared by Deborah Brewer City Clerk