

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY JANUARY 23, 2017 6:00 PM

All Members Present

Also Present: City Attorney Hampton Moore

Mayor Stiffey called the meeting to order at 7:00 pm.

Invocation was given by Jessie Varner

All present recited the Pledge of Allegiance

Mayor Stiffey recognized special guests Lori Farris from the Attorney General's Office, Susan Orłowski from the BRADD office, and Diane Moats C.P.A.

READING AND APPROVAL OF MINUTES

Minutes of Regular Meeting (December 12, 2016)

Minutes of Special Meeting (January 12, 2017)

The minutes were approved by acclimation

REPORTS

Treasurers Report (December 2016)

A motion was made by Commissioner Stidham to accept the Treasurers Reports as read and was seconded by Mayor Stiffey. Ayes all members present so the motion passed 5 – 0.

Administrative Report

Mayor Stiffey reported that he had received a contact name and phone number of someone with the Federal Wildlife that may be able to help with the buzzard problem. The man's name is Justin Mohaney and the Mayor just hasn't been able to contact him yet. He suggested that residents of the city should try to call Mr. Mohaney as well.

At this time the Mayor turned the floor over to Mrs. Diane Moats to present the 2016-2017 Audit Information.

Mrs. Moats explained that once again she would be presenting a draft for the Commission to review and comment on if they had any questions. She explained that she is waiting on her Quality review Board to approve it but she does not expect there to be any changes in the audit. She stated that the audit did pass fine but that the net was down by nineteen thousand five hundred dollars (\$19,500) and part of that was due to the increase in the Pension Report of State Retirement. The Pension Report of State

Retirement was increased from one hundred thirty one thousand (\$131,000) from last year to one hundred fifty five thousand (\$155,000) in 2016.

At this time a motion was made by Mayor Stiffey to accept the draft of the 2016 -2017 audit and it was seconded by Commissioner Stidham. Ayes all members so the motion passed 5 – 0.

Public Works Report

Commissioner Stidham stated that the Christmas lights have been taken down and stored until next year, and the city will be receiving a bill from Donnie Poynter for the job.

Chief Vance asked Commissioner Stidham if he knew that the street light was out at the corner of Main and Vincent Streets.

Mayor Stiffey reported that this matter had been taken care of.

Police, Public Safety, Health and Welfare Report

Commissioner Stiffey reported that December had been a busy month for the Police Department.

Commissioner Stiffey stated that Chief Vance and Assistant Chief Claywell would be attending a Crime Lab training soon. She explained that at the Special Called Meeting on January 12, 2016 the Commission had approved for the Police Department to get Digital Forensic Software installed on their computer. This will help them be able to retrieve information quicker and will cost the city one thousand eight hundred dollars (\$1,800) a year. However, they will have 24 hour support and the company will handle all updates of the software.

Cemetery Report

Commissioner Buehl stated that there is not much going on in the cemetery at this time. However, he is starting to get acclimated with the position of Cemetery Commissioner, and he would like to thank Commissioner Vincent for allowing him this year to do the job.

Commissioner Buehl reported that he had noticed several broken stones around the Kirby Ball and he has been researching how to correctly repair and restore these stones. He stated that he would like to maintain the Historic Preservation of our cemetery.

Commissioner Buehl stated that he would like to get more civic involvement in the cemetery, and that he would be meeting with Commissioner Vincent to mark the boundaries for the fence to be put up around the monument for unknown burials.

Mayor Stiffey stated that next month the Commission would have to discuss the contract for the mowing of the cemetery.

Code Enforcement Report

Commissioner Vincent reported that we had received a letter from Fitz Law Firm about services for abandoned property. He asked if Attorney Moore would review the letter and advise the commission at the next meeting.

COMMITTEE REPORTS

Aging Committee

At this time Jessie Varner introduced the first of his Special Guests Ms. Lori Farris. Ms. Farris is the Mediation Branch Manager for the Consumer Protection Division of the Commonwealth of Kentucky Office of the Attorney General. She gave a presentation to all in attendance on Scam's, and on Educating, Empowering, and Protecting Kentucky Seniors.

Mr. Varner's next guest was Mrs. Susan Orlowski with the Barren River Area Development District. Mrs. Orlowski was here to discuss Hazard Mitigation and the Resolution that the city will need to pass to adopt the plan.

Mrs. Orlowski explained that that this provides a funding opportunity to the city in the event of a natural disaster.

Mr. Varner closed out his report by letting everyone know that there is a new program in effect called the Yellow Dot Program sponsored by the Kentucky Office of Highway Safety. There is a form that you fill out with personal information, your emergency contact, your medications, your physician's name, and any other medical conditions you may have. The folder is for the use of First Responders, EMS, Law Enforcement, and Fire and Rescue personnel during the "golden hour." There is a Yellow Dot/sticker that you put on your door letting them know the form has been filed.

The next meeting for the Aging Committee will be on May 17, 2017.

OLD BUSINESS

Update on 150 W. Third Street property

At this time Mayor Stiffey asked Attorney Moore if he could give a status update on this matter. Attorney Moore stated that there was a hearing with Judge Wilson on January 3, 2017 in regards to the naming of seventeen (17) additional parties that are out of state and they have no addresses for them. There were two (2) Warning Order Attorneys assigned to the case however one of them has now retired and another will have to be assigned. The next meeting with Judge Wilson will be on February 6, 2017.

Tree for Brick Park at City Hall

Mayor Stiffey reported that he has contacted Luxury Landscaping out of Glasgow to purchase a twelve foot (12') tall White Pine tree from for two hundred and fifty dollars (\$250). They will plant it and guarantee it for sixty (60) days.

NEW BUSINESS

Approve contract/agreement with Assistant Chief Claywell for City not being responsible for covering any benefits or retirement since he is on Kentucky Retirement System

At this time Mayor Stiffey turned the floor over to Chief Vance to explain what this matter is about.

Chief Vance explained that the state has a new program for hiring retired officers so that if they average working over one hundred (100) hours a month a city is not responsible for their insurance and state retirement. He stated that he had asked Clerk Brewer to check into the matter and see what forms had to be filled out.

In doing so, Clerk Brewer found out that the state calculates hours worked by both yearly and fiscal year. They took a look at the hours worked so far for Assistant Chief Claywell and stated he was quite a ways off from the average of one hundred (100) hours per month.

Also, if the city did decide to put Assistant Chief Claywell on this program he would have to quit and be rehired on the same day.

New Website Service

This matter was tabled until the next meeting because we had not received a quote from ezTask.

Cars being sold on private property

Mayor Stiffey turned this item over to Commissioner Vincent since it was his agenda item.

Commissioner Vincent stated he had received complaints about a residential property on South Main Street being used to sell cars. He stated that the person that owns the property purchases automobiles and re-sells them. Commissioner Vincent believes that if the property owner is going to continue to do this they should have the property re-zoned to Highway Business instead of residential. Commissioner Vincent does not believe this person is in compliance.

Attorney Moore stated that it becomes a question as to if it is a Hobby or a business and asked how many automobiles were sold in a year at the location. He suggested that Commissioner Vincent contact Warren County Planning & Zoning and ask them what they thought.

Attorney Moore also reminded the Commission that the Ordinance that the city has does not prohibit the sale of vehicles on personal property just that they cannot be parked on any street.

Mayor Stiffey asked that Commissioner Vincent contact Planning & Zoning and report back to the commission.

With there being no further business to conduct, Mayor Stiffey adjourned the meeting at 8:30 PM.

APPROVED _____
DAVID L. STIFFEY, MAYOR

ATTEST _____
DEBORAH K. BREWER, CITY CLERK

DATE _____
Minutes were prepared by Deborah K. Brewer, City Clerk