

MINUTES
SMITHS GROVE CITY COMMISSION REGULAR MEETING
SMITHS GROVE MUNICIPAL BUILDING
MONDAY JUNE 22, 2015 7:00 P.M.

Members Present: Mayor Stiffey, Commissioner Stidham, Commissioner Vincent, and Commissioner Cannon

Members Absent: Commissioner Stiffey

Also Present: City Attorney Wes Milliken

Mayor Stiffey called the meeting to order at 7:00 pm.
Invocation was given by Commissioner Stidham
All present recited the Pledge of Allegiance

Mayor Stiffey welcomed special guest Rodney Kirtley with the BRADD office and then turned the floor over to him for his presentation on what the BRADD office does.

READING AND APPROVAL OF MINUTES

Minutes of Regular Meeting (May 26, 2015)

The meeting minutes were approved by unanimous consent.

REPORTS

Treasurers Report (May 2015)

A motion was made by Commissioner Stiffey to accept the Treasurers Reports as read and was seconded by Commissioner Vincent. Ayes all members so the motion passed 4 – 0.

Administrative Report

Mayor Stiffey reported that the polo shirts have been ordered and will be available for the Commission and staff to purchase. He is expecting delivery on Wednesday.

He also reported that he, Chief Vance and Clerk Brewer met with the Lions Club last month to discuss them helping with the Christmas parade. They seemed willing to help but wanted some time to discuss and will let us know as soon as possible. It was imposed on them that time is a big matter and the sooner they could tell the city the better.

Public Works Report

Commissioner Stidham reported that the lights have been installed on Ridgcrest and you can now see at night.

Commissioner Stidham reported that she had been looking at streets that she thought the commission should consider resurfacing and her suggestions were:

- Laurel
- 4th St. from College St. to Kentucky St.
- Hedge Street

She has requested two bids which were supposed to be faxed last week but upon asking Clerk Brewer if they were received was told they were not. She will contact the companies and have resent. The bids were not for these particular streets and were only given by the foot. .

Commissioner Stidham stated that all the street signs are in good shape except that the sign for College and E. 5th Street is missing. She has requested a quote from Signature Signs for the replacements.

Mayor Stiffey reported that Brian Gaul has been spraying the streets and the cracks between the sidewalks for weeds.

Police, Public Safety, Health and Welfare Report

In Commissioner Stiffey's absence, Mayor Stiffey reported that there has already been two hundred (\$200) dollars collected in citation fees. At this time he asked Chief Vance if he had more to report.

Chief Vance reported that he submitted the COPS grant paperwork on June 11th and the cutoff date was the 19th. He did contact someone with the COPS grant and asked them why we have not received before but was not given an answer. He is in hopes that by the next meeting he will know if we will receive this year or not.

Cemetery Report

Commissioner Cannon stated that Brian Gaul is still doing a good job with keeping our cemetery looking good.

He also stated that he has not been able to get out to the cemetery to work on repairing more stones nor has he been able to contact Mr. Earl Bishop.

Code Enforcement Report

Commissioner Vincent reported that there has been some success with writing the citations but things are still not where he wants them to be.

He stated that we have had a lot of rain lately and residents will have to mow their yards more than once a week to keep below ten (10) inches. He confirmed with Chief Vance that if they were warned/cited and corrected the matter but, then it got "out of hand" again he would cite them again.

COMMITTEE REPORTS

None

OLD BUSINESS

Position of Assistant City Clerk

Attorney Milliken stated that he had researched the statutes that went along with this position and even had Clerk Brewer fax him a copy of the 1983 Ordinance establishing the position of City Clerk. He has also been in contact with Diane Moats CPA in regards to how this would affect the bookkeeping/accounting system. He stated that she informed him each person would have to have their own user names and passwords and that it would also depend on the person hired qualifications for the job.

At this time Attorney Milliken asked the Commission if they wanted him to read **Ordinance Number 15-003 210.10 An Ordinance Establishing the Position of Assistant Clerk for the City of Smiths Grove, Kentucky.**

A motion was made by Commissioner Vincent to accept the ordinance as written and was seconded by Commissioner Cannon. Ayes all members present so the motion passed 4 – 0.

Letter to Earl Bishop

Attorney Milliken reported that he has mailed the letter to Mr. Bishop and has heard nothing back from him. He also stated that Clerk Brewer was unable to find a physical address for Mr. Bishop only the PO box we had on file.

NEW BUSINESS

Bids for Streets (Resurfacing)

Commissioner Stidham stated that she had requested bids from Scotty's and Hayes and they were supposed to have been faxed last week. However, when she asked Clerk Brewer if they had been received she was told they had not. She had requested just a per foot price since she wasn't sure what streets the commission would decide on. She will contact them this week and request they refax.

At this time the matter of the sidewalk at Laurel and Kentucky Street was brought up again. Commissioner Stidham stated she thought when streets were resurfaced that that particular section be made part of the road.

Attorney Milliken stated that he advised against the sidewalk being paved over, or removed because it was part of a Federal Grant and it would violate the terms of agreement on the grant. He also stated that if the city was to curb the sidewalk he did not see where the city would be liable for someone running over and tearing up their car.

At this time Mayor Stiffey asked the commission if they were all in agreement to go ahead and get bids to do the previously mentioned streets.

Walk in item

Commissioner Stidham reported that she had made up a flyer and Registration Form for the “Smiths Grove Days Festival”. She would like to get comments and questions from everyone. She has set the date for the event as the last Saturday in September since that was traditionally one of the dates.

She asked Clerk Brewer to post the flyer on the city facebook page to see who would be interested in attending because “we need to get vendors and singers” lined up as soon as we can. She also would like suggestions on places in the downtown area to have the event.

Ms. Shirley Martin suggested the PNC parking lot since they are no longer in use of it. She stated that she has a contact with PNC and would call them to see if they would give permission.

With there being no further business to conduct, Commissioner Stidham made a motion to adjourn and it was seconded by Commissioner Cannon. Ayes all members so the meeting was adjourned at 8:29 pm.

APPROVED _____
DAVID L. STIFFEY, MAYOR

ATTEST _____
DEBORAH K. BREWER, CITY CLERK

DATE _____
Minutes were prepared by Deborah K. Brewer, City Clerk