

§ 33.31 DELEGATION OF RESPONSIBILITY.

(A) The Commission is responsible for performance and administration of the procurement functions for the government of the City of Smiths Grove, Kentucky. All purchases made under this subchapter are subject to a full explanation to the full Commission if demanded by any Commissioner or the Mayor.

(B) The Commission delegates authority to make small purchases in accordance with the following procedures:

(1) The Mayor, Commissioners and the City Clerk are delegated authority to make small purchases of \$501 or less.

(2) Purchases of more than \$501 shall have approval of the full Commission unless a written determination is made by the Mayor that an emergency exists which will result in danger to health, safety, or property. In the event that such a determination is made the Mayor is delegated authority to make purchases, but with a full explanation to the full Commission as soon as possible.

(C) Where practicable and feasible, for all purchases over \$501 preference will be given to having Commission approval of said purchases by roll call vote.

(D) All small purchases must be accompanied by receipts being given to the City Clerk.

(E) Abuse of the delegated authority shall terminate such delegation to the irresponsible party.

(Res. 1-13, passed 1-28-13)